

**Friog and Fairbourne Village Hall
Hire Agreement and Booking Form**

Name of Hirer	Organisation
Address	
Email	Phone
Event Details Description of Event	
Hall (yes/no)	Multi-use room (yes/no)
Date(s) required	Date(s) required
Start time	Start time
Finish time	Finish time
I confirm I have read and understood the hire agreement and standard conditions of hire	
Signed	Date

Booking taken by	Deposit paid (£20)
Invoice sent	Date paid

HIRE FEES

HOURLY RATE	VILLAGE RATE	COMMERCIAL RATE
MAIN HALL (2 HOUR MINIMUM)	£6 PER HOUR	£10 PER HOUR
	PARTIES £10 PER HOUR	
MULTI USE ROOM (2 HOUR MINIMUM)	£5 PER HOUR	£8 PER HOUR
	PARTIES £8 PER HOUR	
KITCHEN	No charge	
SMART TV & DIGITAL KIT	No charge	

SPECIAL ALL DAY RATE

All day rates to include the hall, multi-use room and kitchen (all areas to be cleaned after use),

All day is any time between the hours of 8am and 11pm of the same day.

VILLAGE RATE: £115. COMMERCIAL RATE: £170.

Should the Hall be required the day before to set up and or the day after to clear up then the minimum hire charge to apply, subject to the Hall being available.

FREE TO USE ITEMS

CUTLERY, CROCKERY, POTS, PANS & COOKING UTENSILS, TABLES AND CHAIRS, PIANO, PA SYSTEM, GAMES EQUIPMENT, AND HEATING & LIGHTING AS REQUIRED.